



Sponsorship Guideline

This Guideline is intended to govern the recruitment and recognition of sponsors. Our aim is to ensure that sponsors are able to assist Kamloops Makerspace reach its goals and sponsors are duly thanked for their contributions.

Sponsorship relationships are handled by the Makerspace board or individuals they assign as per this guideline. All sponsorship relationships to be the sole interest of the Makerspace and its members. No director, member or other individual may benefit personally or professionally from brokering a relationship with the Kamloops Makerspace. This includes actual or perceived conflicts of interest. Relationships become the property of the Makerspace to be directed by current and future boards as per this and other applicable guidelines.

The board will ensure that sponsors and other donors to the Kamloops Makerspace meet the following requirements:

- Are good corporate and community citizens.
- Do not conduct themselves or business in a way counter to Makerspace values or guidelines.
- Do not require concessions or recognition counter to Makerspace values or guidelines.
- Donated items are of value and/or utility to the Makerspace.

Sponsorship can take the form of monetary or in kind donations. Kamloops Makerspace cannot issue tax receipts for any contribution.

The Makerspace may recognise sponsors or donors by the following:

- Posting signs, plaques or other recognition in or on the makerspace for a timeline set out per a sponsorship agreement.
- Adding logos on banners and other materials to be used for outside events.
- Recognitions on social media as per applicable guidelines.
- Inclusion in newsletters and on our website as outlined in a sponsorship agreement.
- Complimentary memberships as outlined in a sponsorship agreement.
- A gift, plaque or sign made by a willing volunteer if available.

Recognition must not impede the enjoyment or equitable use of the Makerspace. No demands may be placed on Makerspace Members to do work in recognition of a sponsor or donor against their will.