



Members Meeting Minutes

01 April 2021

6:00

I. Called To Order Time

6:10

II. In Attendance:

Nicholas Adams, Olivia McKay, Bailey Finley, Kyle Rankin, Jyelle Vogel (partial)

IV. Approval of Minutes 04 March 2021

V. Reports

1. Treasurer

Jumped to treasurer report as Jyelle was able to be here. 30 memberships for last month, down again from the previous month. This is draining from our COVID funds, as we aren't breaking even on expenses with membership fees, but we will be okay for this month's utilities and next month's rent.

Thanks to Sue for assistance in figuring out how to move \$\$ around for various expenses. Money was moved from sponsored memberships to finance the kiln, but has been replaced from the Exceed fund.

Nicholas and Jyelle checked all donation boxes and clayspace is still the one bringing in significant donations. Hack room and Woodshop each had some, but not much.

New orange boxes may help with visibility. We need to look at how we can control/enforce use of consumables without donations.

Hard to plan fundraisers right now, but we need the finances. Potentially grant writing as well. Working on makerspace Credit Card, the bank was not satisfied with 2 years of financials, so Jyelle continues to work on that.

\$1300-\$1500 from Sagebrush is incoming from Nicholas' work there.

Specific consumables that aren't being donated for: Premask, banner material

Baltic birch will be locked for purchase by members, and will bring some profit to the space

ACTION - change wording from "Donation" to "Purchase" for consumables. Communicate with Dave and membership at large.

ACTION - Jyelle and Courtenay will work together on figuring out how to pull membership reports from the website.

ACTION - Nicholas to bill TRU

ACTION - Nicholas to send receipts to landlord for stair reimbursement

2. Chair

Consumables discussion fell under financial update organically.

Internet has been upgraded - Telus provided upgraded internet despite some challenges.
\$80/mo vs \$0 previously, but a good deal for what we need!

Networking infrastructure is a bit of a mess, despite best efforts, some areas may still be broken/unserved.

Minor electrical "experience" due to excess use of surge bar chaining - Fire risk!

ACTION - Electrical safety policy and enforcement

Plastic forming machine is back from Scorpion. It belongs to the Makerspace now.

Also added a sublimation printer - can print on most any surface

Ramsey from Scorpion may donate time to set up/upgrade a file server for the space with some purchase-able harddrives. An outside volunteer can also help with setting up user specific access to computers.

MOTION - Nicholas, seconded by Olivia

Purchase 12 2TB harddrives at \$20 each.

(Passed)

VI. Old Business

1. Keeping Makerspace Clean:

- How is it going? Better than last meeting!
- Sue went in this morning to clean and was hit by a "Clean smell" for the first time EVER that wasn't immediately following a Maker Monday!! Amazing!

2. Educational Videos:

- Current courses
 - Makerspace 101 launched - 15 members have taken the course, feedback
 - Laser 101 upcoming - Progress?
 - ACTIONS:
 - Courtenay to transfer Kyle's notes
 - Nicholas to make notes
 - Publish
- Videos to be recorded - Bailey and Nick to work on these next!
 - VersaCamm 101
 - Saw Stop 101
 - CNC Router 101
 - Vinyl Cutter 101
 - Plastic Machine 101
- Videos for Clayspace? Some kind of very basic intro, at least :)
 - ACTION - Olivia and Nick to make a nice intro video for clayspace

- Guiding principle: Shorter videos with more quizzes throughout.
- Guiding principle: Multiple courses, one for each room rather than one longer course covering all rooms.

3. Forum:

- March activity
 - 44 Treads + 256 Posts
 - More than double the posts from last month!

4. Building Maintenance / Cleaning:

- Exterior building Lighting
 - Nicholas sent parts list to Landlord
- Garbage / recycling
 - Going better! :) Keep bringing bags home!
- Doors
 - Closer added to Mudroom Door - addresses issue of door not closing.
 - Olivia noticed door was open when she arrived the other day
 - ACTION - Nicholas to check it's working!
 - Brought to attention all our doors (except Mudroom) need replacing/improving, landlord will help with costs
- Material Storage
 - Cubbies moved onto wall in Craftorium
 - Color coding added to Woodshop and Craftorium
 - Storage Bins added to Fab Shop
 - Cubbies in Laser Hall labeled and will be removed for material storage
- Fab Shop
 - Table on East wall moved to Craftorium
 - Lathe stand coming in mid April and will be put on East wall - Approved
 - Plastic machine donated by Scorpion Technologies on East wall
 - Hackables under tables organized

5. Do not operate tags:

- Update? No
- A request has been made for out of order signs to be available for Bathrooms etc.
 - ACTION - Nicholas to create out of order tags

6. Woodshop Lathe:

- No update

VII. New Business

1. Mud Room Organization:

- Do we want to switch to smaller bins? - repurpose larger bins to woodshop
- Goals of a reorganization
 - Minimize impact on members
 - Get everything into bins
 - Remove stale items
 - Ensure access and appeal for new members

2. Sublimation Printer:

- Addressed in chair report

3. Electrical Safety:

- Addressed in chair report

VIII. Comments and Announcements

IX. Adjourned Time

7:06