

## Storage Guidelines

Storage is limited at Kamloops Makerspace. This guideline is to govern the storage of projects and materials at Kamloops Makerspace. Storage is intended for the purpose of making and not general storage. The following criteria should be met when storing something at Kamloops Makerspace.

- Store items only in designated member storage areas.
- Store items in the fashion dictated by storage area (bins etc.)
- Label all Items with the provided "no hack" stickers (not tape)
- Fill out "no hack" stickers completely with
  - Full Name
  - Date Item was first left
  - Contact information
- Label individual pieces or put them in labeled containers (no bundling)
- Do not store harmful or illegal items
- Store nothing for longer than 3 months
- Store nothing large for more than 1 month
- Do not hoard "hackable" items
- Upon ceasing membership remove material and projects or move to hackable areas and remove stickers.
- Completed projects may be displayed on walls or designated areas

Failure to follow these guidelines may result in items moved to "hackable areas" or disposed of. All Items left at Kamloops Makerspace are left at your own risk.